

A Step-by-Step Guide to the EDRM Lifecycle

How it Leads to Smarter eDiscovery



Between data from mobile devices, computers and applications, modern investigations are becoming more complex each day. But with the help of the EDRM lifecycle, your organization can confidently navigate each step to ensure efficiency, legal compliance and defensibility. Each stage of the cycle helps narrow down the data volume, starting when the case is activated through its final review.

Be Proactive: Make sure your organization has clear policies for managing digital evidence before an issue presents itself. Having good governance of information not only reduces risk, it also improves readiness.



Know Where the Data Lives: Identifying where to look for the relevant data you need, whether it's on a device, platform or with a user, is the best first step to finding it.



Protect your Data: Be proactive with a secure data approach. Proper data security for "Who has access to what" can prevent data exfiltration.



Data Preservation is Key: When in doubt, preserve your data in a defensible manner. From employee departures to litigation holds, proper data preservation is the foundation for any case.



Collect What You Need: With so much data on devices, being targeted with your collection and only gathering what you need for your investigation will cut down costs and keep the process focused.



Process the Data: Once the data has been collected, remove any irrelevant or duplicate content and make sure it's organized.



Time for Review: Examine data for relevance, privilege and confidentiality and use tools to speed up the decision-making.



Analyze the Data: Now we've reached the stage where the data can begin to tell us what happened and why, as we identify patterns and timelines.



It's Time to Share: The data has been analyzed and it's time to share, make sure it's in the correct format for legal teams, regulators or internal stakeholders.



Present Your Findings: It's the moment we've been waiting for. The data is ready to support your case, having it in a clear presentation makes a big difference.

This guide is here to help your team work more efficiently to show clear, comprehensive findings. Turning complex data into information that can be easily understood is the ultimate goal and following these steps will help your team reach it.

